

"Together we aspire, together we achieve"

Whalley Parish Clerk
27 Waddow Grove
Waddington, Clitheroe
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Local Government Act 1972 Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 20^{th} March 2025 in the Calder Room, Whalley Old Grammar School at 7.30pm Signed: EKHaworth

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.

The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Highton (Chairman), Cllr Mirfin, Cllr Threlfall, Cllr	2576/25
	Vickers.	
	Apologies: Cllr Smith, Borough Cllr Hindle.	
	Present: Liz Haworth (Clerk), 3 members of the public.	
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and	2577/25
	Non-registrable interests in items for discussion on the agenda.	
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting	2578/25
	held Thursday 20 th February 2025.	
4.	To Receive the Minutes of other Committees/Meetings	
	It was resolved to receive the minutes of the Planning Committee Thursday 20 th	2579/25
	February 2025.	
5.	Whalley Parish Council Casual Vacancy	
	The Parish Council has received two expressions of interest for the Council vacancy.	2580/25
6.	To Adjourn the Meeting for Public Discussion	
	The meeting was adjourned for members of the public to speak at the meeting in	
	respect of items on the agenda or to update on relevant village matters. (5 mins per	
	person)	
	Railway Station- All running as normal. Viaduct works set to complete end of March.	2581/25
	Dales Rail service suspended from 5-12 April due to planned works. Car Park	
	contract under negotiation. WIB preparing for Spring planting.	

	Monti	illy Filla	ncial I	Report									
	It was	resolve	d to A	uthorise Account	ts, Payments, Receip	ots & Ba	alances	for M	arch	2582/25			
	2025. Review of March Budget Summary.												
	100000000000000000000000000000000000000	Parish Council			Cash Book	MARCH 2	025						
	Approved	d Minutes Ref N	10:										
	Chq No.	Date	e Inv no.	Payee / Payer	Description	NW Curr	NW QE2	Skipton	Total				
						£	£	£	£				
	DD	01/03/2025		Easy Web	Website/Email Services	(86.75)			(86.75)				
	200000000000000000000000000000000000000	24/03/2024 24/03/2024		E Haworth HMRC	Salary/Office/Travel IT£297.20 NI£35.06 ENI£100.50	(1,223.15) (432.76)			(1,223.15) (432.76)				
		24/02/2024		E Haworth Reimbursement	British Legion VE80 Lamp Post Sign	(103.94)			(103.94)				
	3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	24/03/2024 24/03/2024	717 721	Abbey Gardening Services Ltd Abbey Gardening Services Ltd	Parish Churchyard (February) Vale Gardens (February)	(418.80) (327.60)			(418.80) (327.60)				
	300000000000000000	24/03/2024	592	Roy Cattermole Tree Services	Tree Removal Parish Churchyard	(3,720.00)			(3,720.00)				
	100 mm (100 mm)	24/03/2024 24/03/2024	40655 30ULO46	Impressions Engraving - Parish Online	Plaque - Gorner Mapping Software	(57.60) (252.00)			(57.60) (252.00)				
	700000000000000000000000000000000000000	24/03/2024	JM2922		Room Hire	(28.00)			(28.00)				
	A-1000 A-1000	24/03/2024 24/03/2024		Ribble Valley Rail Whalley & District Lions	WPC Grant WPC Grant	(300.00)			(300.00)				
	Bankline	24/03/2024	2.2E+08	E-On Next	Electricity Vale Gardens	(37.39)			(37.39)				
				Movement in Month	-	(7,487.99)	0.00	0.00	(7,487.99)				
				Cash Book Balance at START of Month		13,658.30 1,095.00 81,705.68 96,458.98	96,458.98						
				Cash Book Balance at END of M	Ionth	6,170.31	1,095.00	81,705.68	88,970.99				
	Bank Reco	onciliation				NW Curr	NW QE2	Skipton	Overall				
				Bank Statement Balance at STA	RT of month	f 13,658.30	f 1,095.00	£ 81.705.68	£ 96,458.98				
					30 30 30 30 30 30 30 30 30 30 30 30 30 3	0.75420,00070	1,055.00 81,705.00		0.00				
					3 (M)				0.00				
				Cash Book Balance at START of	month =	13,658.30	1,095.00	81,705.68	96,458.98				
3.	WPC I	Policy D	ocum	ents									
			olved	to review and acc	cept the Risk Manag	ement	and Ri	sk Regi	ster	2583/25			
	Policy												
	8.2 It	was reso	olved	to review and cor	nfirm the WPC Risk I	Manage	ement	Registe	er 2025.	2584/25			
	Assets	s Registe	ers										
				to review and app	prove the WPC Asse	ts Regi	ster 20	25.		2585/2			
					prove the WWB Cen	_			er 2025.	2586/25			
						,							
			arono	ss/Joint Working	Group/Traffic Mat					<u> </u>			
0.	Speed	ling Awa	ai eile.	10.1 The Council reviewed the SpID Report opposite 112 Mitton Road, LC33									
0.				viewed the SpID I	•		n Road	, LC33		2587/2			
0.	10.1 T			viewed the SpID I	Report opposite 112			, LC33		2587/25			
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	10.2 Consultation TTRO noted by the Council - Clitheroe Road, Whalley, Ribble Valley, Bus Stop Clearways (894.20417)	2588/25
	Removal and introduction of bus stop clearways. See draft order for details.	
	10.3 Consultation TTRO noted by the Council - Clitheroe Road and Station Road, Whalley, Ribble Valley, Rev, Prohibition and Restriction of Waiting (894.20418) Introduction of prohibition of waiting on Clitheroe Road and Station Road, and restrictions between 8am & 6pm Clitheroe Road and Station Road. See draft order for details.	2589/25
	10.4 The Council noted the Initial Notification - Mitton Road, Whalley Road and Clitheroe Road, Whalley Nightly Closure for LCC to carry out carriageway resurfacing works.	2590/25
11.	Flooding	
	No response has been received from LCC or UU with regards to flooding. Clerk to chase.	2591/25
12.	Planning Permission Whalley Sports Park	
	12.1 A meeting is due to be arranged with Stephen Kilmartin next week for the pre- planning application for the Sports Park.	2592/25
	12.2 The Council has agreed in principle to the development of an all-weather pitch on the QEII land. Councillor Highton had a meeting with Adam Allen at RVBC to	2593/25
	discuss potential funding opportunities and the next steps required.	
13.	Annual Parish Meeting	
13.		2594/25
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	Cllr Mirfin & Cllr Ball have met with members of Mitton Road Action Group with regards to complaints of heavy goods vehicles affecting property on Mitton Road.	2598/25		
	Cllr Vickers attended the virtual LALC meeting. Next RVLALC meeting is to be held at Foxfields on Wednesday 26/3/2025 at 6.30pm.			
	Cllr Ball reported that Calder Services have serviced the boilers at the Alms houses. A meeting is to be scheduled for the Churchyard Committee.	2600/25		
17.	Reports by Clirs & Clerk as INFORMATION only – Not for debate			
	Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.			
	 Rural Bulletins Whalley Queen St RAG Reports RVBC Updates 			
	 Neighbourhood/Stay In The Know/Crime Figures February Waste Bins - King Street Whalley - verbal update NALC Executive Bulletins and newsletters 			
	 Enquiry Ref: 82980: Bridge height sign, Railway Bridge at Whalley Station. RE: Police Camera Car - Wiswell Lane Whalley – Follow up 			
	Cllr Ball reported that a bollard is missing from the end of Broad Lane. To be reported on Clean Streets.	2601/25		
	Cllr Allen reported issues with the roadworks on King Street with the safety of the zebra crossings.			
	Cllr Mirfin reported broken bottles and glass litter from the nighttime economy.			
	Cllr Highton spoke with Adam Allen about the issue of bins being left out on King Street.	2604/25		
	Cllr Highton spoke to Whalley Meadows Forest School regarding the use of the woodland at QEII without prior permission and requested a risk assessment and an indemnity agreement releasing the Parish Council from any liability. The Parish Council is to write formally to the Nursery.	2605/25		
18.	Next Meeting Date			
	It was resolved to approve the next meeting date of Thursday 17 th April 2025 at 7.30pm to be held at Whalley Old Grammar School.	2606/25		

Meeting Closed 9.20pm.

Councillor Martin Highton

Signed by Chairman:	Date:	
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